



EDUCATION ASSISTANT

TEMPORARY 2024

We are currently seeking a temporary 0.6 FTE Education Assistant to commence at the start of Term 1, 2024.

Founded by the Sisters of Our Lady of the Missions in 1918, St Matthew's School Narrogin is a single stream, co-educational Catholic school with an approximate enrolment of 166 students from Kindergarten to Year Six. Narrogin is a comfortable two-hour drive from both Perth and Bunbury, and offers a host of sporting, cultural, artistic and community opportunities in a thriving rural locality. The school offers modern and well-maintained facilities in a well-resourced and progressive learning environment. The vibrant and dedicated staff are committed to implementing whole-school explicit approaches to both Literacy and Numeracy, whilst embedding Information and Communication Technology across the curriculum. The pursuit of academic excellence and the education of the whole person in a safe and happy school setting are of high priority.

St Matthew's has a strong sense of community that embraces the importance of a true operating partnership between home and school. At St Matthew's School we aspire to live our school motto: Concern – Concern for Self; Concern for Others; Concern for Environment and Concern for our relationship with God.

SELECTION CRITERIA

We are seeking a suitably qualified and enthusiastic education assistant who has the necessary knowledge, skills, ability and professional desire to demonstrate:

- * A high degree of professionalism and confidentiality
- * Enthusiasm and the ability to work as part of a team
- * Willingness to work under the direction of the classroom teacher and Leadership Team
- * Ability to demonstrate creativity and initiative
- * Ability to develop a positive relationship with all children
- * An understanding of the developmental needs of children
- * Well developed interpersonal and organisational skills

QUALIFICATIONS:

- Certificate III Teacher Assistant Qualification (or working towards)
- Hold Accreditation to Work in a Catholic School (or commitment to commence).
- Be supportive of the ethos and objectives of Catholic Education

Applicants must submit application addressed to the Principal in PDF form via email susan.milton@cewa.edu.au. Please include:

- cover letter
- curriculum vitae
- the names and contact numbers of three referees, one of whom must be the current employer

- current Working With Children.

Catholic Education Western Australia encourages applications from Aboriginal and Torres Strait Islander people, people with a disability, people of all ages and people from culturally diverse backgrounds. To be eligible to apply for this role you must be legally permitted to work in Australia.

Please view our website for further information about the school

www.matthews.wa.edu.au

The following link provides a view of St Matthew's School

<https://www.youtube.com/watch?v=ZTbUYKTFfao>

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Applications close 19 January 2024