



**St Matthew's School
Parents and Friend's Association**

Date: 16.10.2023

- 1.0** Open meeting: 9:03am
- 2.0** Present: Zeta O'Rourke, Maria Lee, Jodie George, Sue Milton, Mel Noakes,
Caroline Van Onselen
Zoom: Kylie Turton, Alex Wray
- 3.0** Apologies: Gayelle Quartermaine, Tarli Cooper, Sheree Shaddick, Helen Sewell,
Carmel McKenzie, Lauren Clarke, Josie Reynolds, Catherine Thornton.
- 4.0** Opening Prayer/Recital – led by Zeta.

Welcome To Country – led by Sue
- 5.0** Acceptance of previous minutes
Moved: Maria Second: Mel
- 6.0** Business Arising:
 - 6.1** Thank you letters have been sent or emailed to business's who donated to our Quiz Night.
- 7.0** Correspondence
 - 7.1** In: Narrogin Leisure Centre update – Shire taking over management.
 - 7.2** Out: Thank you letters for Quiz Night donations, emailed, or posted.
- 8.0** Reports:
 - 8.1** President's report, presented by Zeta.
We've had a successful year so far as a P&F and welcome to term 4. We hope to hold a disco later in the term if we can fit it in and then all have a well earned holiday.
 - 8.2** Treasurer report attached, presented by Alex.
Moved: Zeta Second: Maria
 - 8.3** Principal's report attached, presented by Sue.
 - 8.5** School advisory update presented by Zeta
Guest speakers Jan Fleming and Kerrie Meritt presented and explained NAPLAN and other testing results. Showed the council how to interpret results and how the school and teachers use them to improve.
Strong focus on sourcing some staff housing to retain Teachers.

9.0 General Business:

9.1 New furniture

Motion: The P&F to pay \$5,953.20 to the school for the new furniture from Woods Furniture.

Moved: Zeta Seconded: Kylie Passed

9.2 Year 6 graduation

Motion: The P&F to pay \$30 per student for the graduation dinner to cover their meal.

Moved: Jodie Seconded: Zeta Passed

9.3 'Hello High School' book presented by Kylie, possibility of the P&F purchasing to gift to Year 6 students at graduation. Approximately \$20 each.

Motion: If Sue Milton approves the book, the P&F will spend up to \$1200 to purchase 60 of the 'Hello High School' books to gift to the graduating year 6 students for 2023 and 2024.

Moved: Zeta Seconded: Jodie Passed

9.4 Year assemblies – The year group that is hosting the assembly, the parents are in charge setting up and packing up the morning tea supplies. Food should only be a healthy light option that is for the parents only to have with their cuppa and not for the students as they have their crunch and sip after assembly.

9.5 World Teachers Day –

Motion: The P&F have reviewed the new constitution and are happy to provide a morning tea for the staff up to the value of \$200 for Wednesday 25th October.

Moved: Zeta Seconded: Maria Passed

9.6 Disco – Wednesday 29th November straight after the Christmas Concert. All ages and parents are to stay. This will be advertised with the Christmas Concert and Sundowner.

9.7 Replacement shade sails over the playground. When school provides monetary details the P&F can then move a motion to assist with this purchase.

9.8 Feedback from parents regarding access to P&F meeting minutes. Minutes will be uploaded to school app and the website. If P&F can provide the information to Sue, then it can be added to the newsletter each fortnight.

10.0 Next meeting date:

Monday 20th November, 6pm.

Meeting Closed: 9:56am