

ST MATTHEW'S SCHOOL

2021/2022





Acknowledgement of Country

We acknowledge the Noongar people,
the traditional custodians of this land.

We pay our respects to their Elders –
past, present and future
on which this meeting takes place,
for they hold the memories, the traditions,
the culture and hopes of
indigenous Australia.

PRAYER



God of the seasons turning,
another year has come and gone and
once again

we gather for the Annual General
Community Meeting
of St Matthew's School.

To this place, we bring all the joys,
hardships and
celebrations of the past 12 months.

PRAYER



We gather to look forward
to what the coming year has in store.

We know that it will not always be easy,
that life will always have a mixture of easy and
difficult.

As we meet and discuss the life and work of
this part of your family, we pray that you will
be a part of our discussion.

We ask this in the name of
our Father, Son and Holy Spirit

Amen

AGENDA




School Advisory Council Information 2021/2022

1. Chairperson's report
2. Treasurer's report
3. School Performance Data 2021
4. School Improvement Plan 2022
5. Information about Election of Board members for 2022

P & F Information 2021/2022

1. President's report
2. Treasurer's report
3. Information about Election of P & F Executive and committee members for 2022
4. Closing prayer

- 
- * The following will outline the achievements for 2021 and the planned outcomes for 2022.
 - * We will reschedule the School Advisory Council and the P&F Community Meetings when COVID restrictions allow this to take place.

VISION STATEMENT



St Matthew's School empowers children to embrace life-long learning, and grow and develop as God intends.

OUR MOTTO



St Matthew's School is a Christ-centred learning community that values the role each individual has in nurturing our school motto:

Concern for self

Concern for others


Concern for our environment

Concern for our relationship with God

SCHOOL ADVISORY COUNCIL CHAIR REPORT



Chair's Report
Michelle Batt




We have started 2022 still learning how to live with Covid-19 and the impact this has on our school community. It has meant that we are unable to gather for our St Matthew's School Annual Community Meeting like we have in years gone by. Whilst I will miss this event that socially brings our school community together and offers insight to the direction of our school for the coming year, I am grateful that technology is still able to provide this information to all and look forward to being able to gather as a group later in the year.

We are fortunate that, although 2021 brought some challenges, the St Matthew's community was minimally impacted. I would like to acknowledge the efforts of the 2021 Leadership team, comprising of our Principal Mrs Sue Milton and Assistant Principals Mr Mark Tenney and Mr Mark Collins, who worked diligently to provide the best level of education for our children during this time.


I would also like to recognise all staff, students, parents and carers, families and friends who contribute support to our school in a variety of ways. In particular, I would like to acknowledge the efforts of:

1. The School Advisory Council who enact Quality Catholic Education across our School community, as well as strategically plan for the present and future operation of St Matthew's. Thank you must be extended to Phyllis Van Der Reit who resigned from the S.A.C. at the end of 2021. Your contribution to St Matthew's School has been appreciated, and you are sure to be an asset to the Narrogin Senior High School Board.
2. The Parents and Friend's committee and members who not only facilitate fundraising efforts but also enhance our school community by facilitating friend-raising opportunities.
3. Fr. Jayan who offers guidance and support to the entire school community, together with the St Matthew's Parish.
4. Class Representatives who are a beneficial conduit between families and the school to ensure that all voices are heard, and needs are met.
5. The school finance officer, Mrs Jen D'Arcy. Jen keeps the school's finances in top shape whilst maintaining a sunny demeanour, a true skill!



The focus of the S.A.C. over the last twelve months has been nurturing and strengthening the Catholic culture of the school, whilst planning for the future. Members have achieved this through assisting school leadership with recruitment processes and offering their perspective on various changes within the school, for example the gradual changes to the school uniform to ensure that it is practical and affordable.

With Catholic Education of Western Australia releasing new Terms of Reference for the S.A.C., we have reviewed the role of S.A.C. members and identified the skills required to enhance the group. This helped us to identify that the S.A.C. requires a succession plan to ensure that each outgoing member is replaced with someone who brings certain skills to the group. This is a positive improvement ensuring the S.A.C. is a collaborative group with expertise in various areas.



We recognise that these are challenging times, however, I believe that it highlights the importance of community and support. Please reach out to members of the S.A.C. or School Leadership if you have any queries, as we all work together to ensure our children are provided with a positive school experience.

Thanks and warm regards,

Mrs Michelle Batt
S.A.C. Chair

SCHOOL ADVISORY COUNCIL TREASURER REPORT



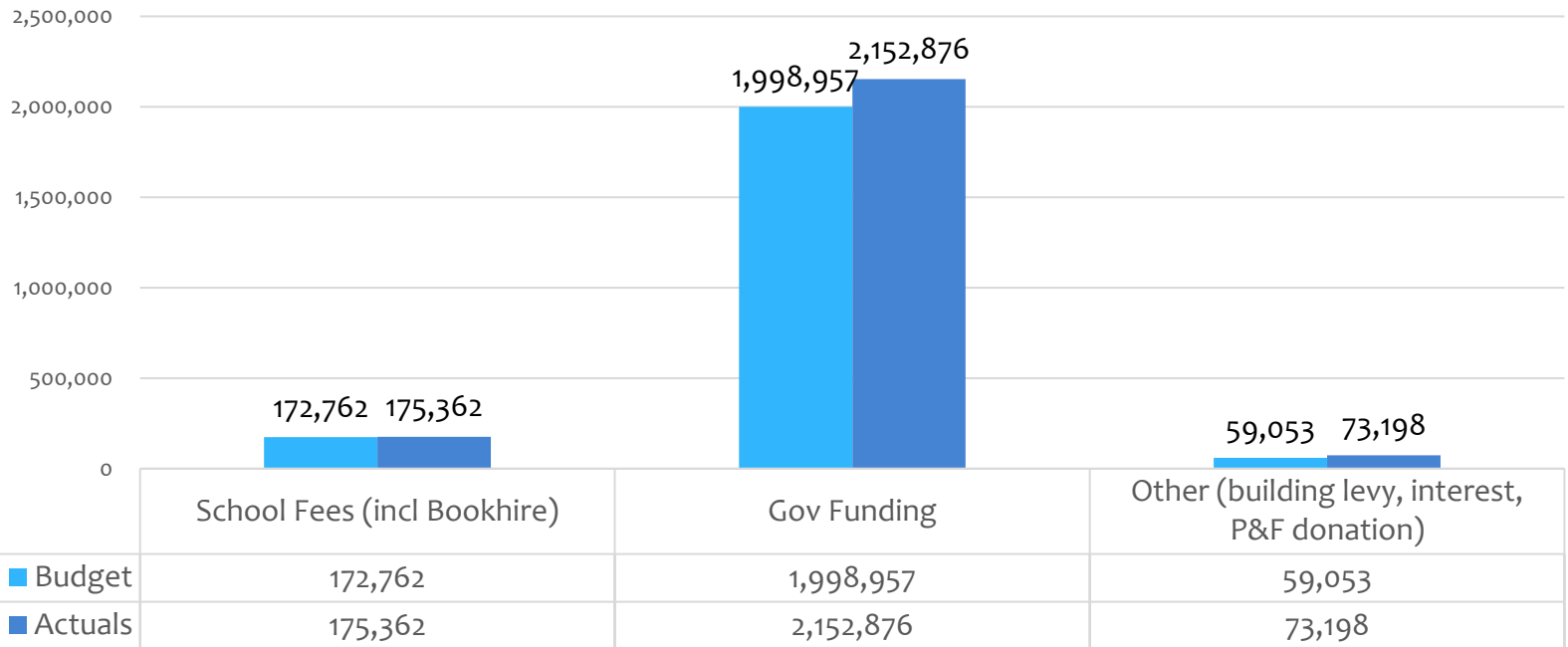
Board Treasurer Report
Joseph Nyemba



- **School Income includes:** Government grants, school fees, interest on term deposits and donations from P&F
- **School Expenses include:** Teacher salaries & associated tuition expenses, admin & clerical staff wages and on-costs, general running expenses
- This report includes actual income and expenses for the period 1 January 2021 to 31 December 2021

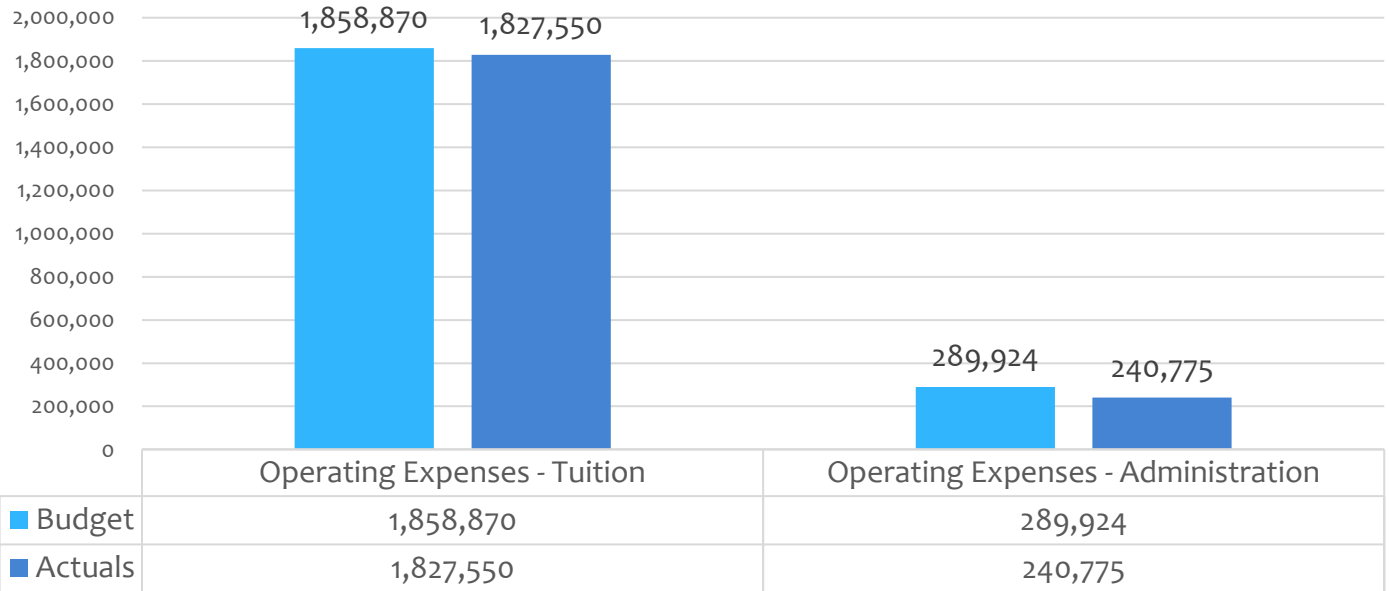


St Matthew's School Income 2021





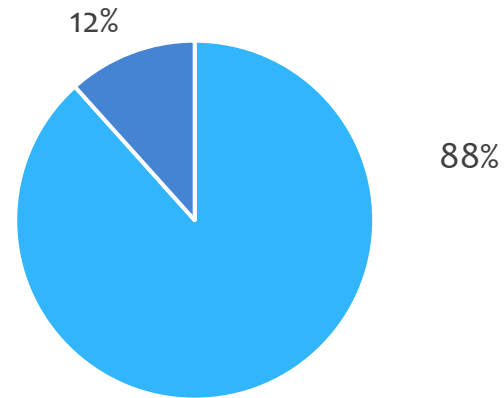
St Matthew's School Operating Expenses 2021





St Matthew's School Expenses Breakdown

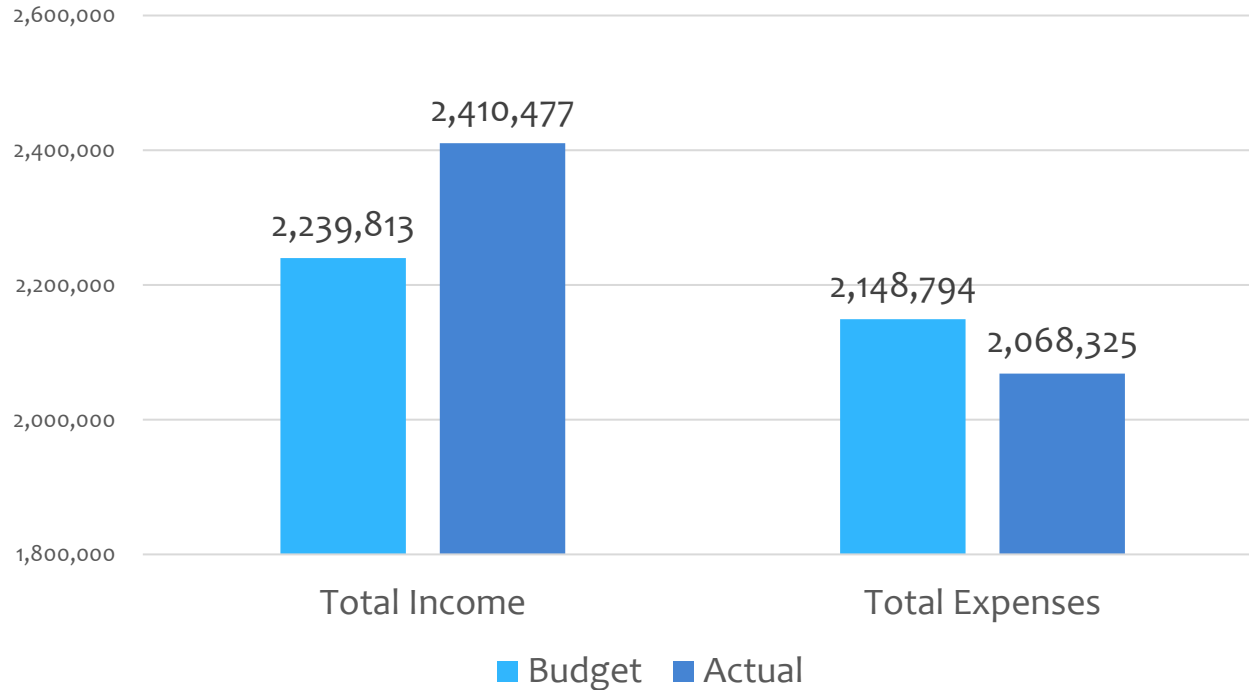
2021



- Operating Expenses - Tuition
- Operating Expenses - Administration



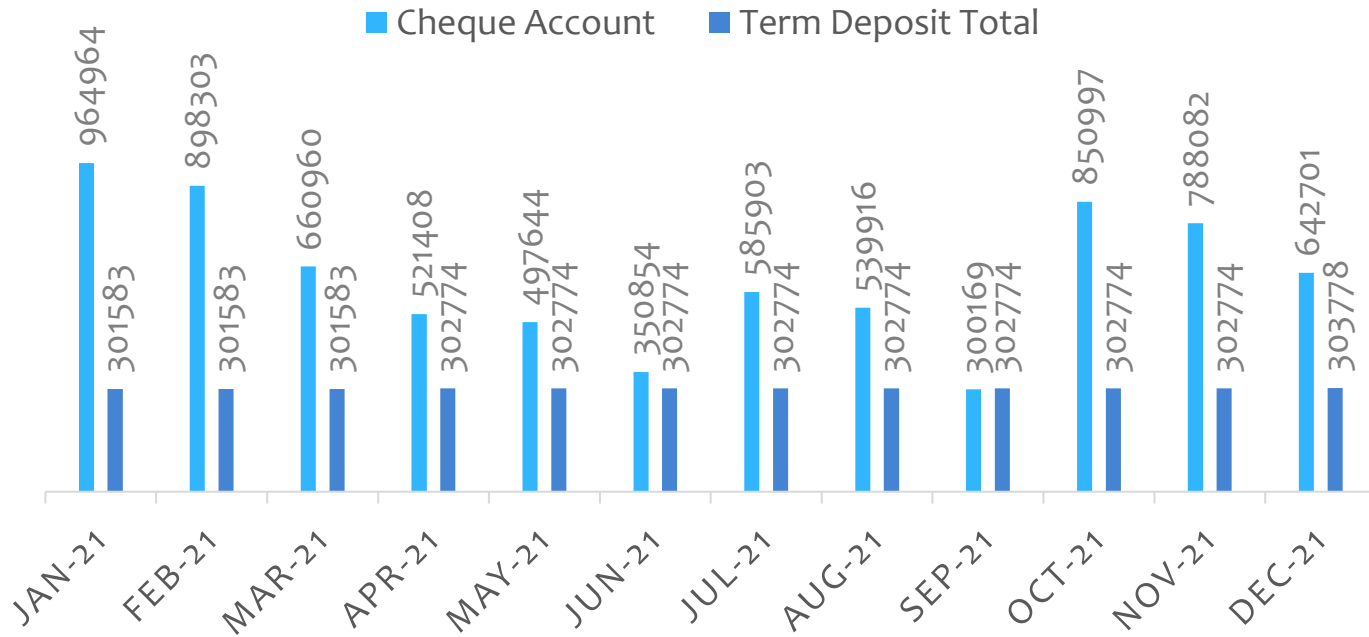
St Matthew's School Total Budget to Actuals 2021





ST MATTHEW'S SCHOOL BANK BALANCES

2021





HIGHLIGHTS

- We have not had to utilize any cash reserves (term deposits)
- We had sufficient funds to cover expenses for January 2022
- Student numbers have increased
- With consistent scrutiny we have been able to manage finances within budget and in some cases better than budgeted.
- 2022 will see several capital improvements



2022 FEES

Fees will remain the same for 2022

NO fee increase



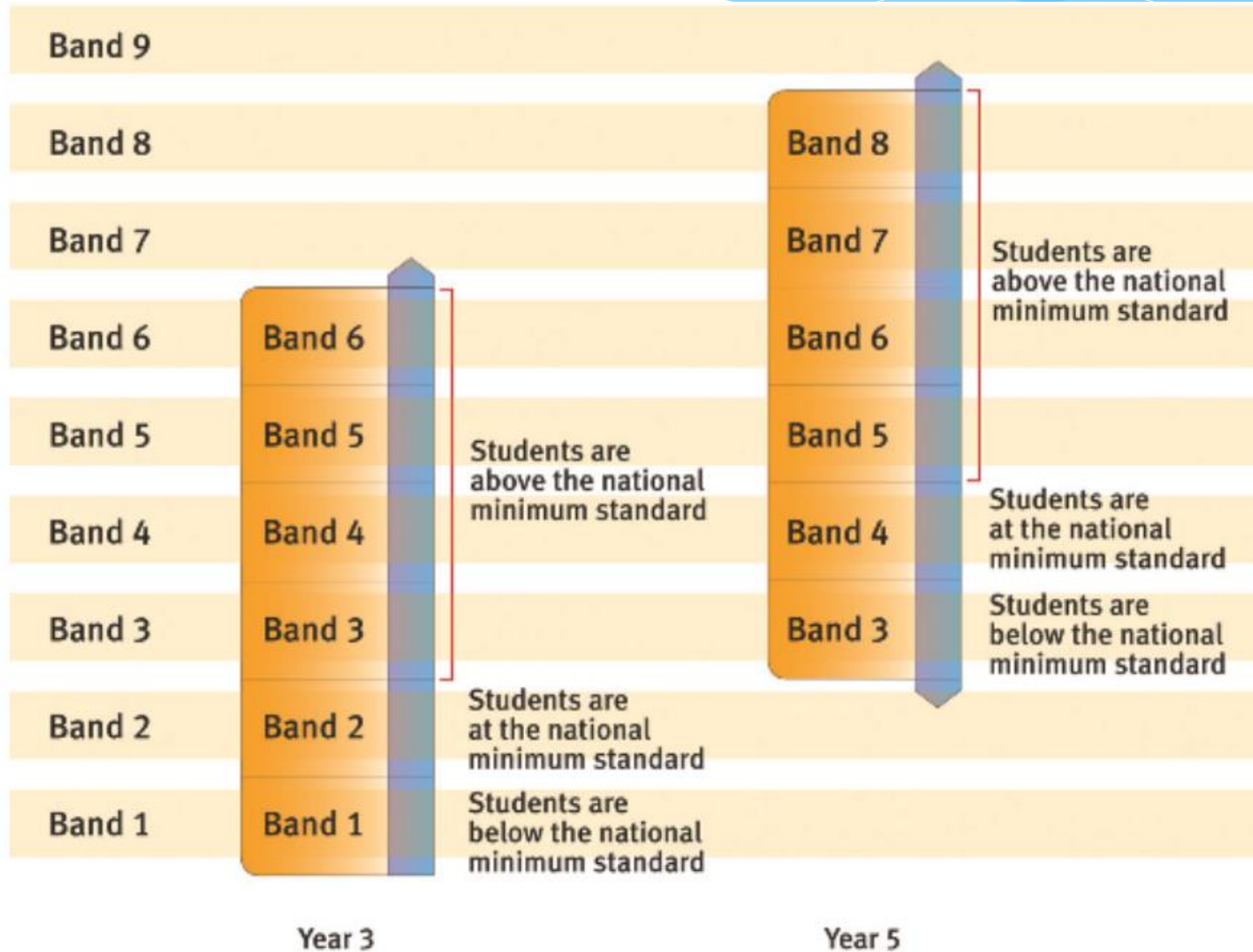
2022 BUDGET

- Several capital improvements for early in 2021 were completed: upgrade of the basketball court surface & replacement of the primary playground softfall.
- In 2022 we plan to upgrade the Kindy/PP play area; repaint the main passageway and one classroom; and upgrade the Year 3 classroom.
- Student numbers have significantly picked up which has resulted in a positive fee income estimate for 2022. This also directly affects Government funding income.
- We will need to continue a diligent and conservative approach to financial management.
- Focus is on maintaining a high level of educational outcomes and programs.

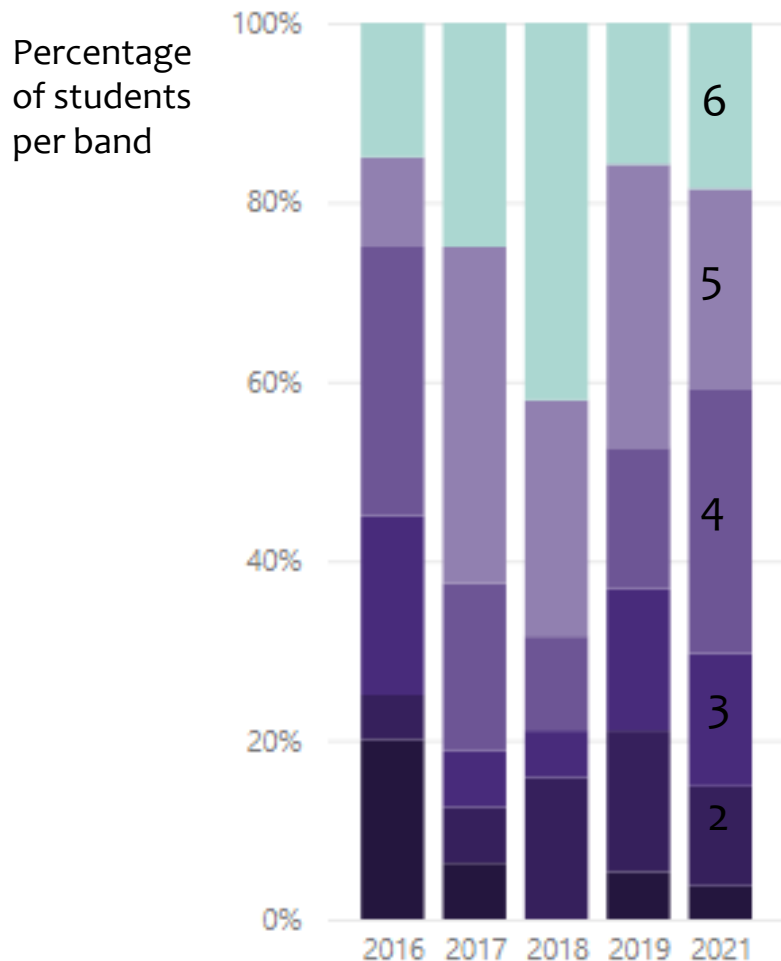
SCHOOL PERFORMANCE DATA



National Assessment Program—Literacy and Numeracy National Assessment Scale

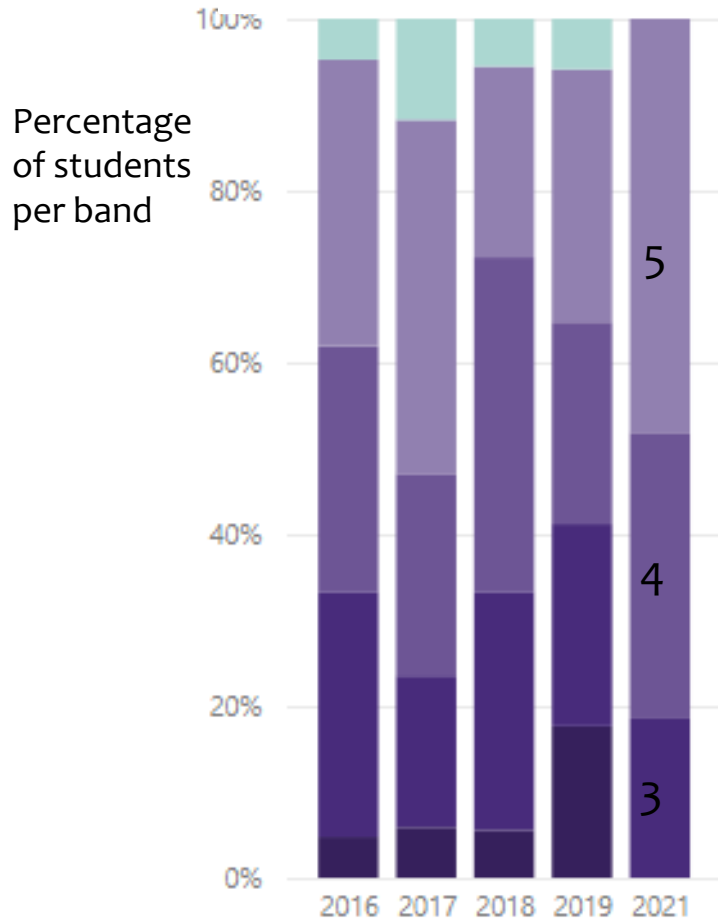


Year 3 Reading Bands



- The national minimum standard is Band 2.
- Over 70% students above Band 4
- School Mean 407; State Mean 426
- St Matthew's School has recently introduced decodable reading books in Junior Primary
- Continuing to offer support to identified students through the Minilit programme
- Continuing to offer support to identified students through the Rainbow Reading programme – focuses on increasing reading fluency and comprehension for identified students

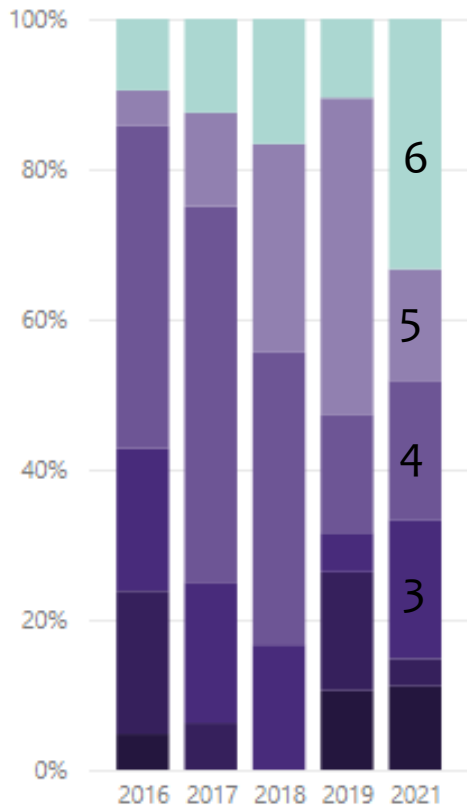
Year 3 Writing Bands



- The national minimum standard is Band 2
- Over 80% students above Band 4
- 100% students above minimum standard
- School Mean 416; State Mean 426
- St Matthew's School plans to explore the Talk4Writing Program in the junior years
- Brightpath Writing Program will continue across the whole school

Year 3 Spelling Bands

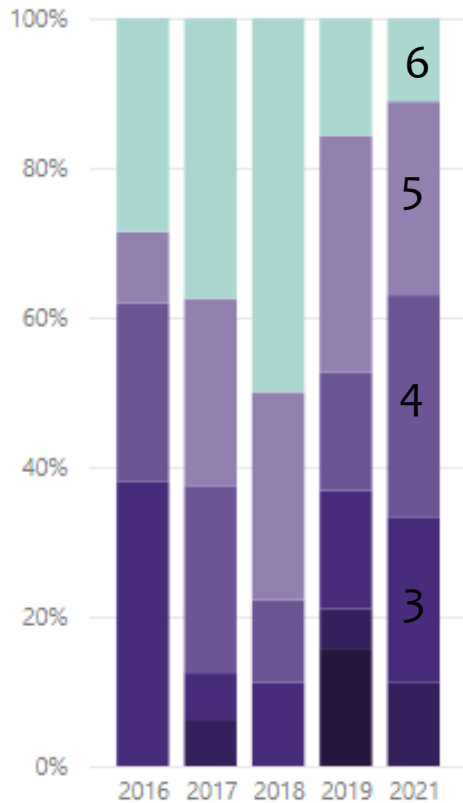
Percentage of students per band



- The national minimum standard is Band 2.
- Over 66% students above Band 4
- Over 33% students in Band 6
- School Mean 406; State Mean 418
- Spelling Mastery and MiniLit Programs to continue

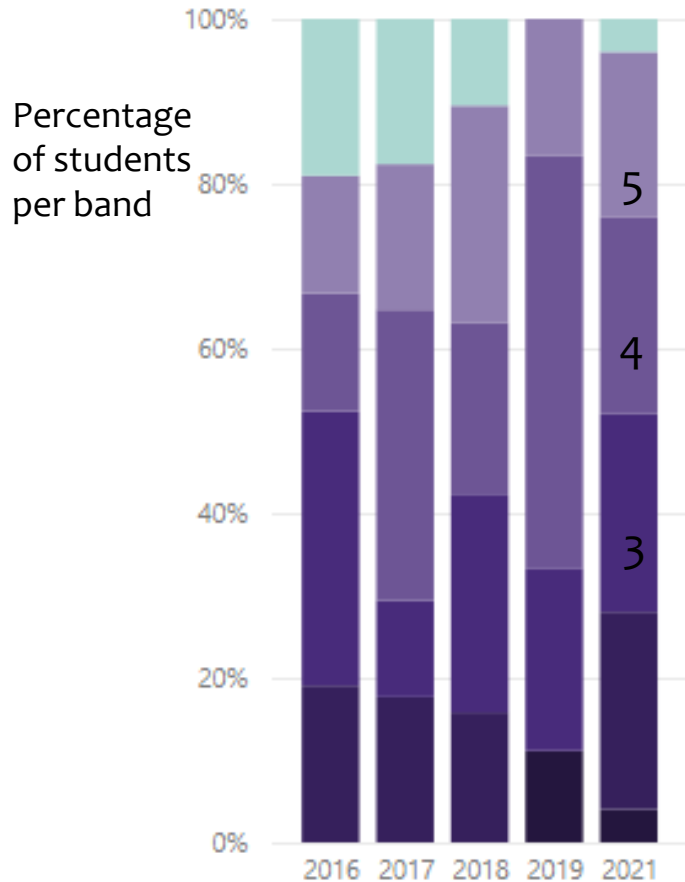
Year 3 Grammar Bands

Percentage of students per band



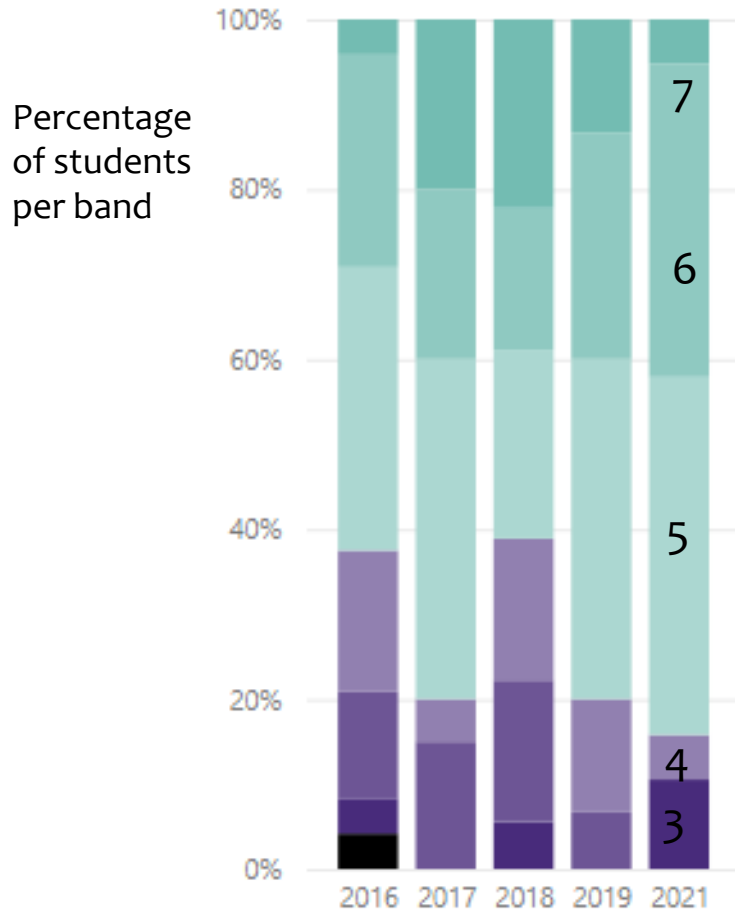
- The national minimum standard is Band 2
- Over 65% students above Band 4
- School Mean 399; State Mean 421
- St Matthew's School will implement explicit instruction teaching methodology in the Grammar and Punctuation Learning Area in 2022.

Year 3 Numeracy Bands



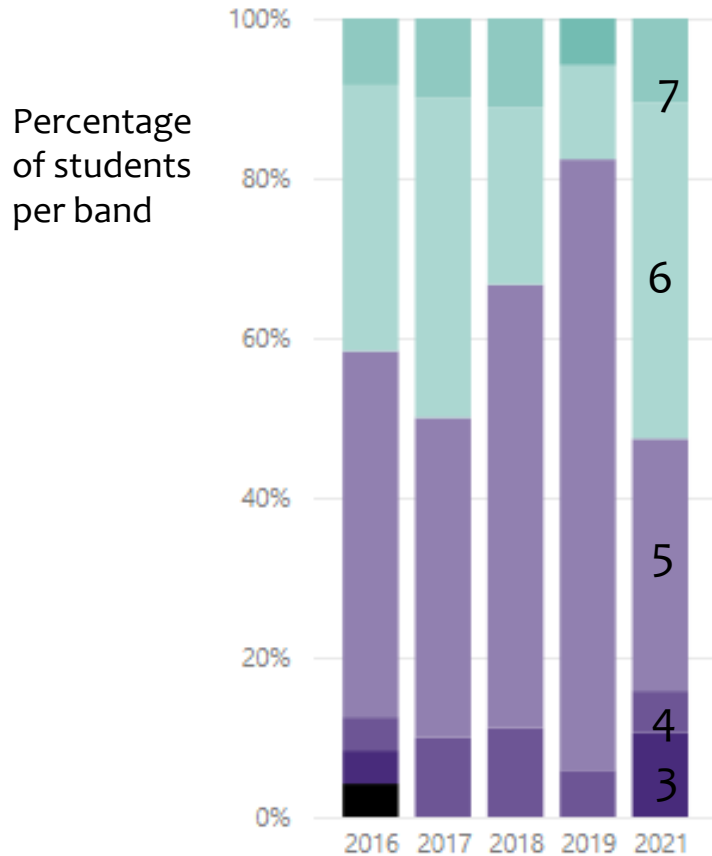
- The national minimum standard is Band 2
- 48% students above Band 4
- School Mean 375; State Mean 395
- Small group Mathematics Support planned for 2022

Year 5 Reading Bands



- The national minimum standard is Band 4
- 84% students above Band 5
- School Mean 504; State Mean 505
- St Matthew's reviewing our home reading program
- Continuing Reading Tutor – one-on-one support for identified students
- Continuing Rainbow Reading programmes – focuses on increasing reading fluency and comprehension for identified students

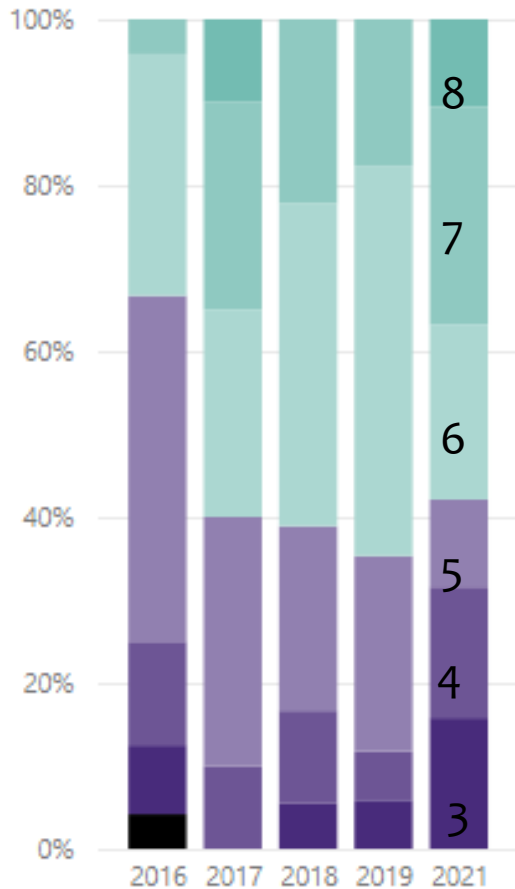
Year 5 Writing Bands



- The national minimum standard is Band 4
- 84% students above Band 5
- School Mean 441; State Mean 481
- Brightpath Writing Program will continue across the whole school

Year 5 Spelling Bands

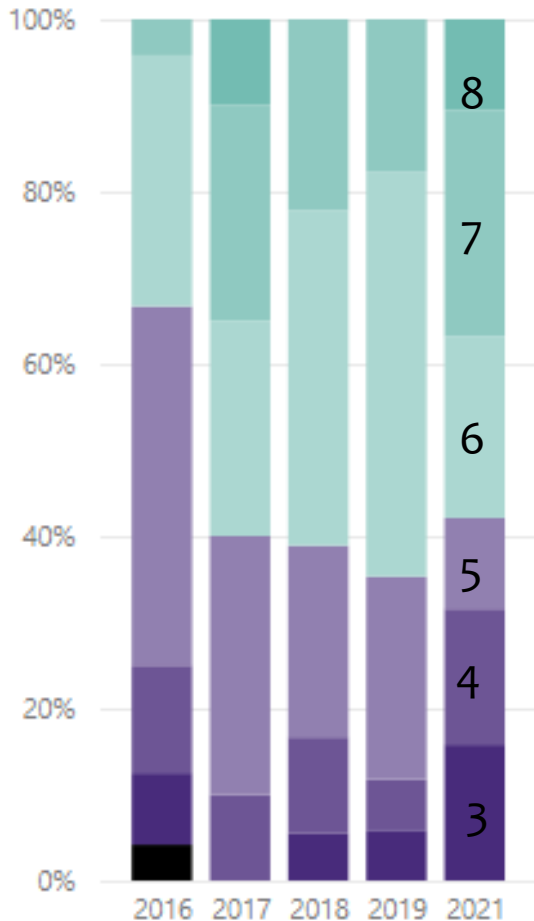
Percentage of students per band



- The national minimum standard is Band 4
- 68% students above Band 5
- School Mean 475; State Mean 503
- Spelling Mastery to continue
- Identified students to continue to receive support

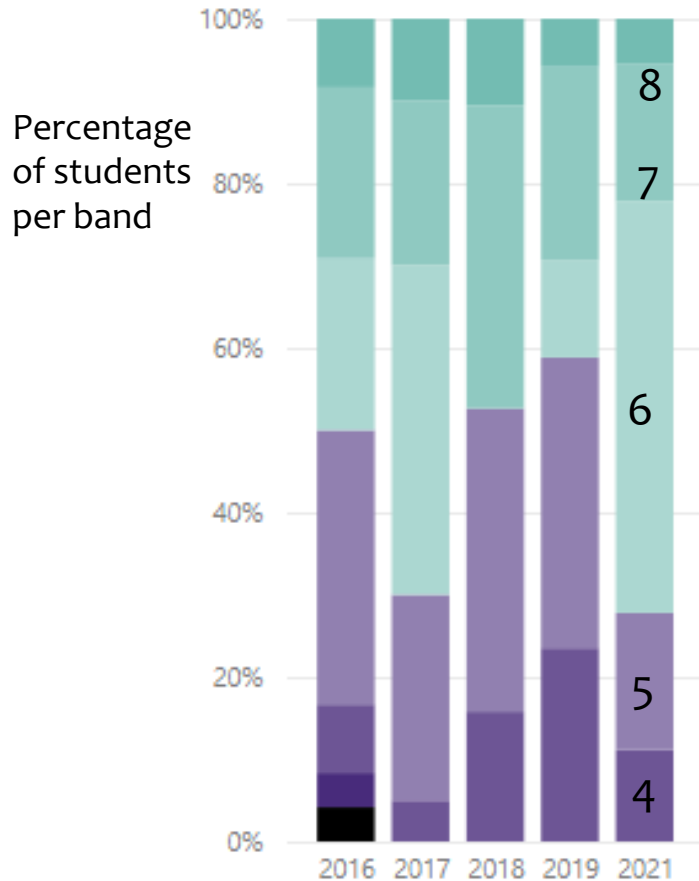
Year 5 Grammar Bands

Percentage of students per band



- The national minimum standard is Band 4
- Over 73% students above Band 5
- School Mean 465; State Mean 497
- St Matthew's School to implement explicit instruction teaching methodology in the Grammar and Punctuation Learning Area.

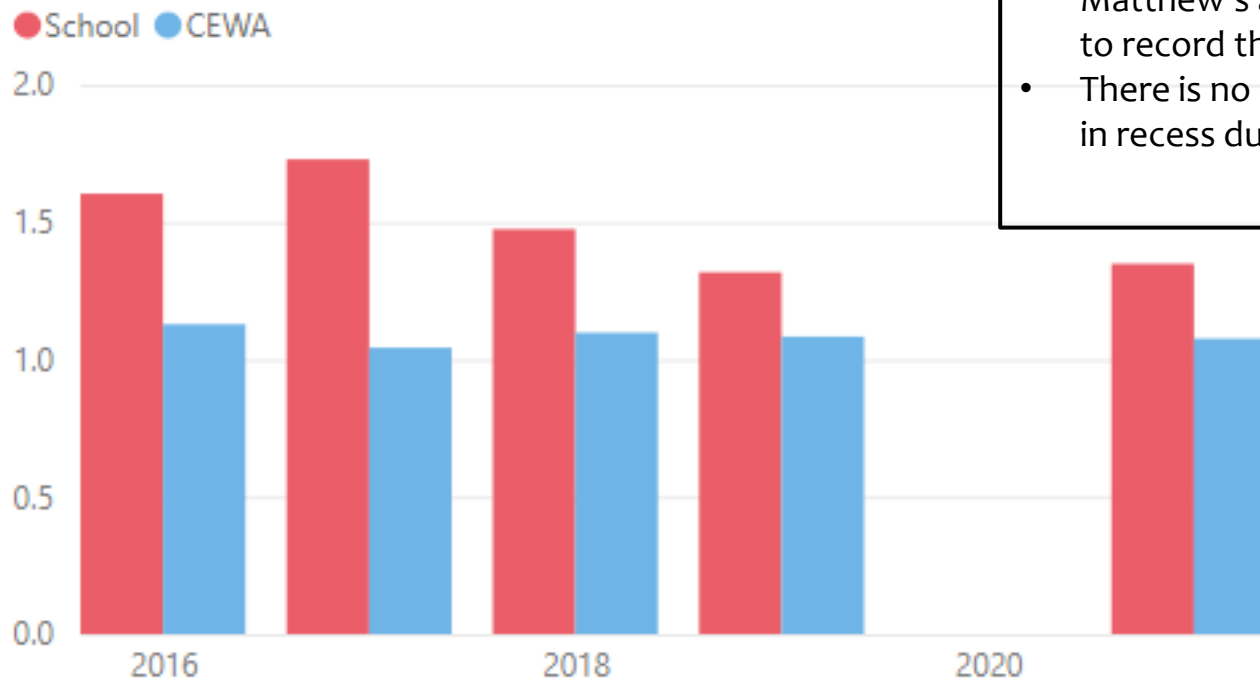
Year 5 Numeracy Bands



- The national minimum standard is Band 4
- Over 89% students above Band 5
- 100% at or above minimum standard
- School Mean 501; State Mean 489
- Data shows the success of Stepping Stones, Matific Program (Years 1-4) and MathsPathway Program (Years 5-6)

Year 3 to Year 5 Reading Growth

Cohort Effect Size at a Point in Time

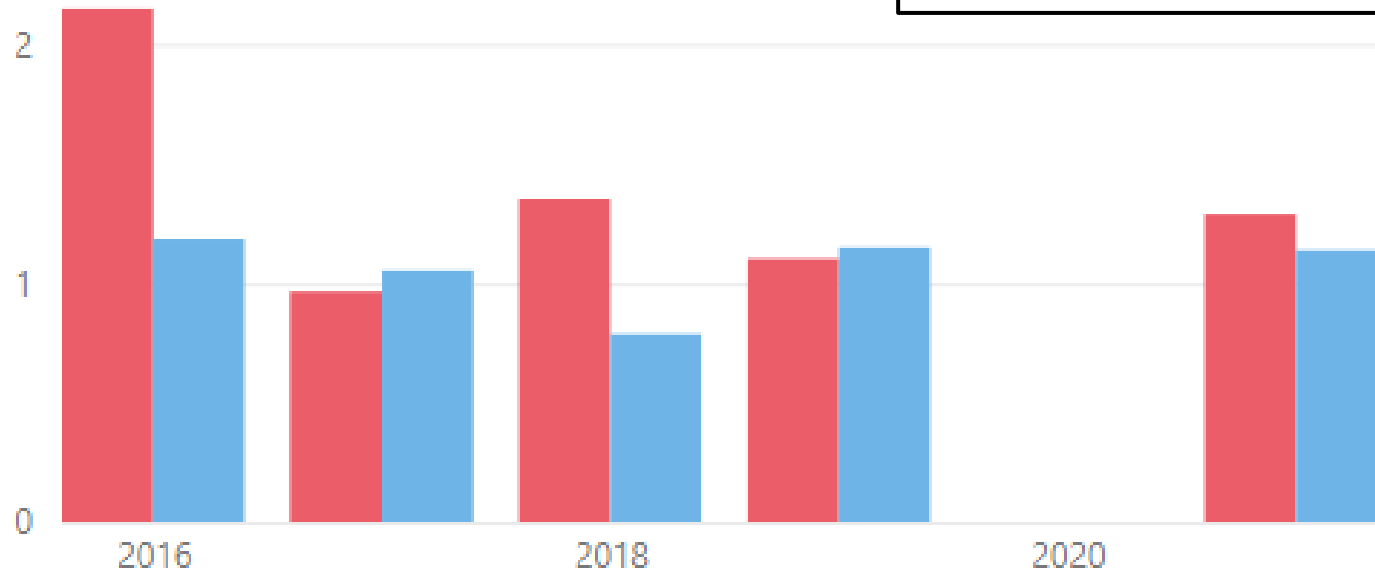


- An effect size of 0.4 can be interpreted as one year's growth
- In 2021 - CEWA 1.08; St Matthew's 1.35
- It is important to note that over 35% of the Yr 5 class did not sit NAPLAN in Yr 3 at St Matthew's and therefore, we are unable to record their growth.
- There is no data for 2020 as NAPLAN was in recess due to COVID

Year 3 to Year 5 Writing Growth

Cohort Effect Size at a Point in Time

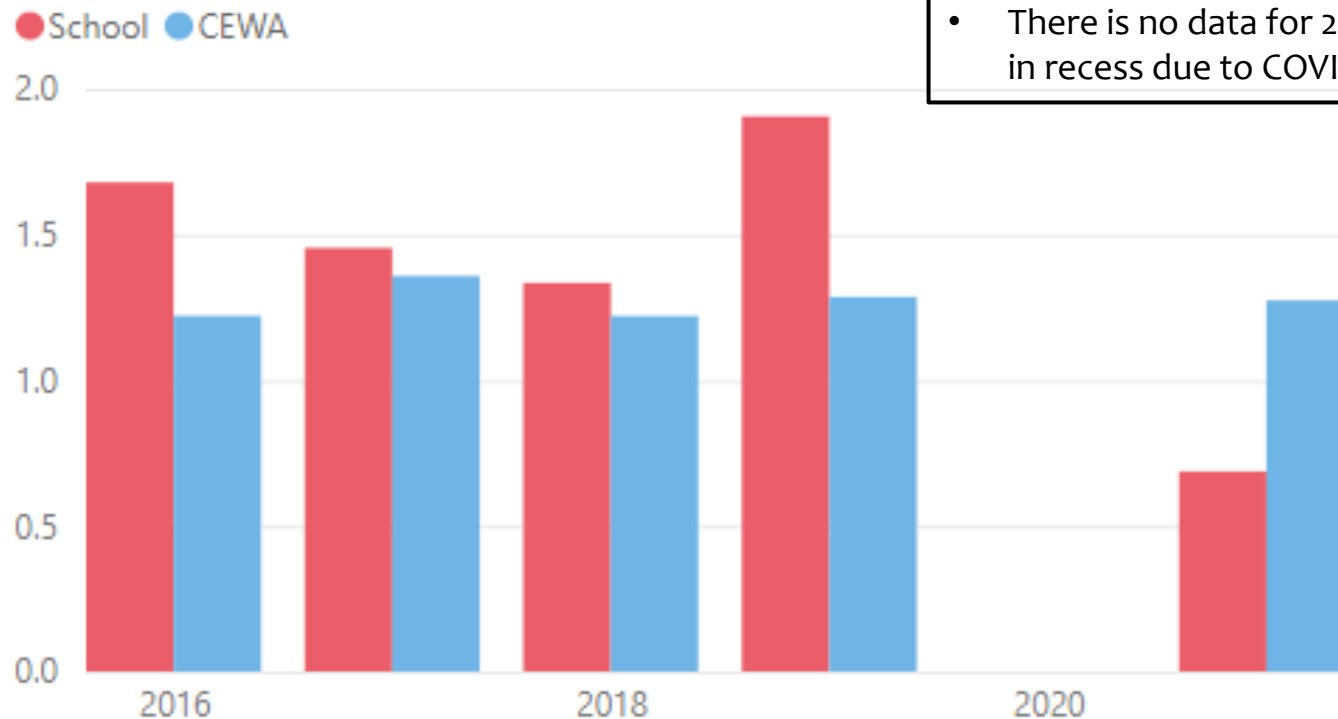
● School ● CEWA



- An effect size of 0.4 can be interpreted as one year's growth
- In 2021 - CEWA 1.29; St Matthew's 1.14
- It is important to note that over 35% of the Yr 5 class did not sit NAPLAN in Yr 3 at St Matthew's and therefore, we are unable to record their growth.
- There is no data for 2020 as NAPLAN was in recess due to COVID

Year 3 to Year 5 Spelling Growth

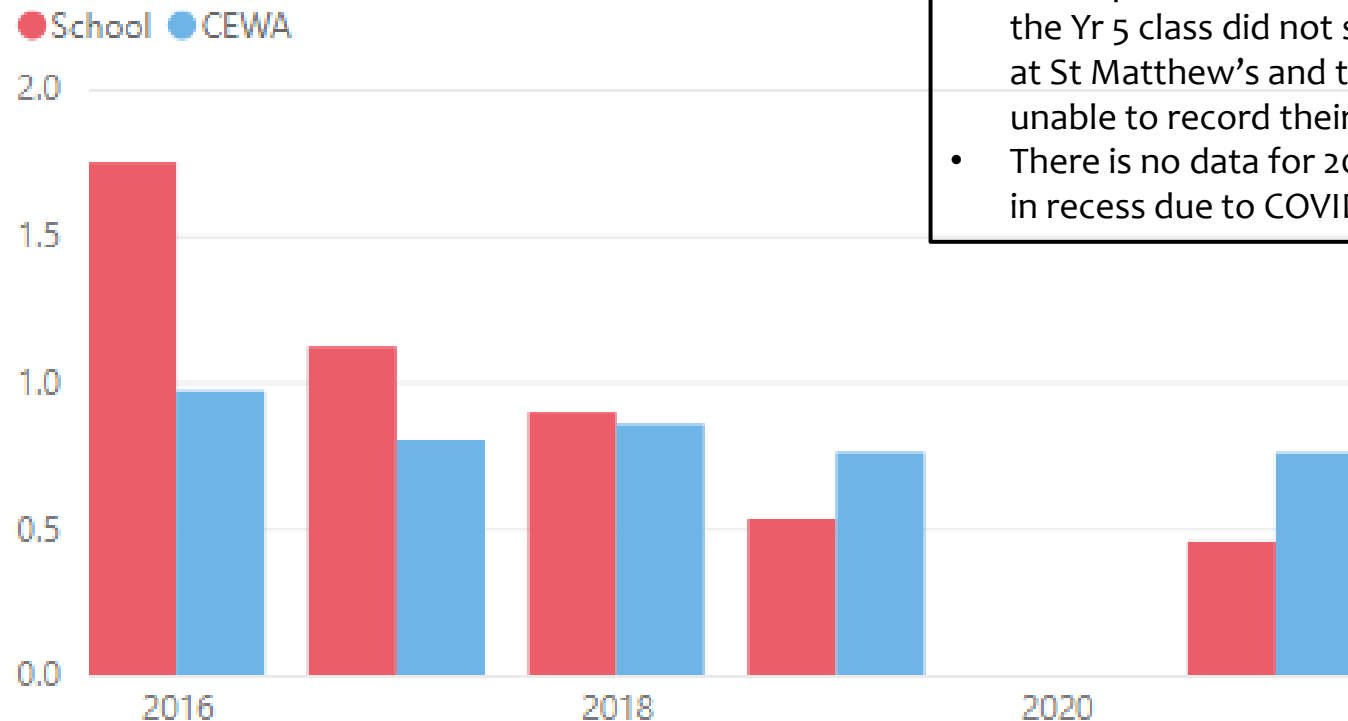
Cohort Effect Size at a Point in Time



- An effect size of 0.4 can be interpreted as one year's growth
- In 2021 - CEWA 1.27; St Matthew's 0.69
- It is important to note that over 35% of the Yr 5 class did not sit NAPLAN in Yr 3 at St Matthew's and therefore, we are unable to record their growth.
- There is no data for 2020 as NAPLAN was in recess due to COVID

Year 3 to Year 5 Grammar Growth

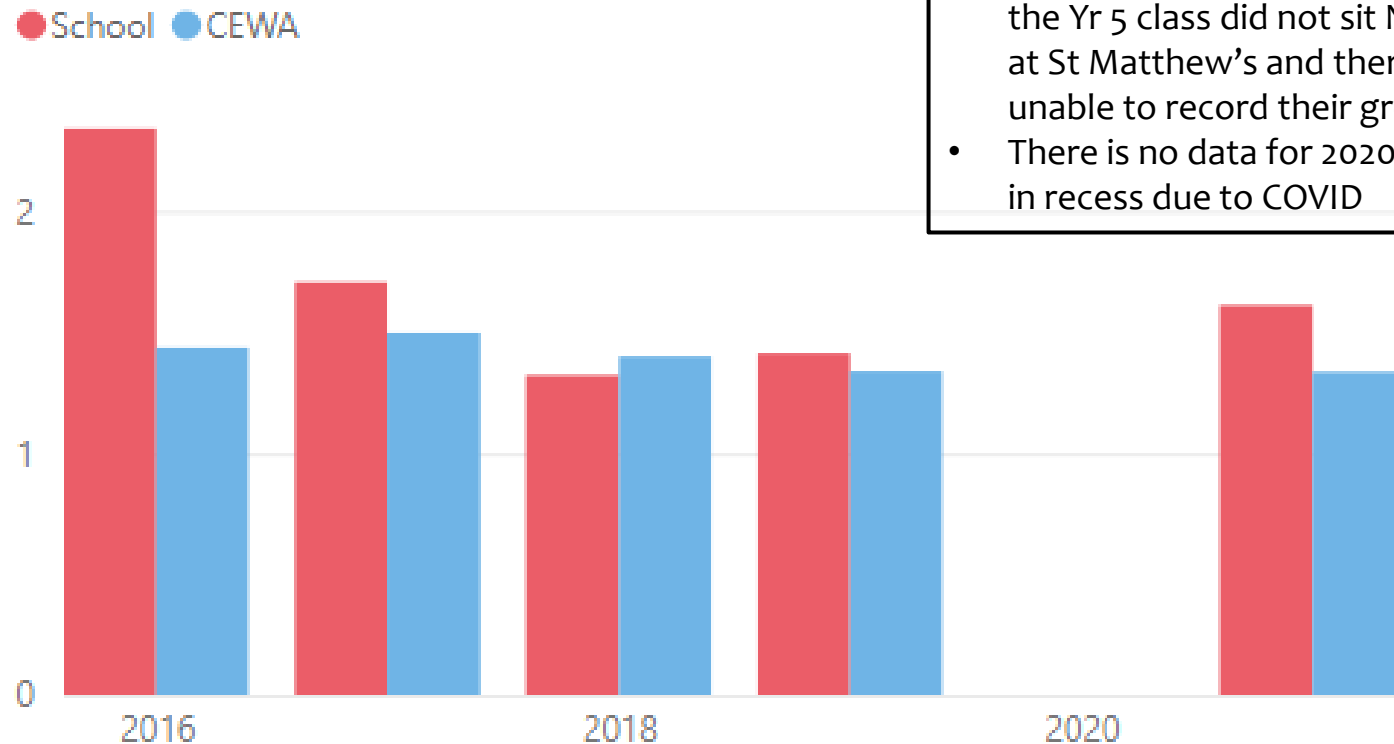
Cohort Effect Size at a Point in Time



- An effect size of 0.4 can be interpreted as one year's growth
- In 2021 - CEWA 0.76; St Matthew's 0.45
- It is important to note that over 35% of the Yr 5 class did not sit NAPLAN in Yr 3 at St Matthew's and therefore, we are unable to record their growth.
- There is no data for 2020 as NAPLAN was in recess due to COVID

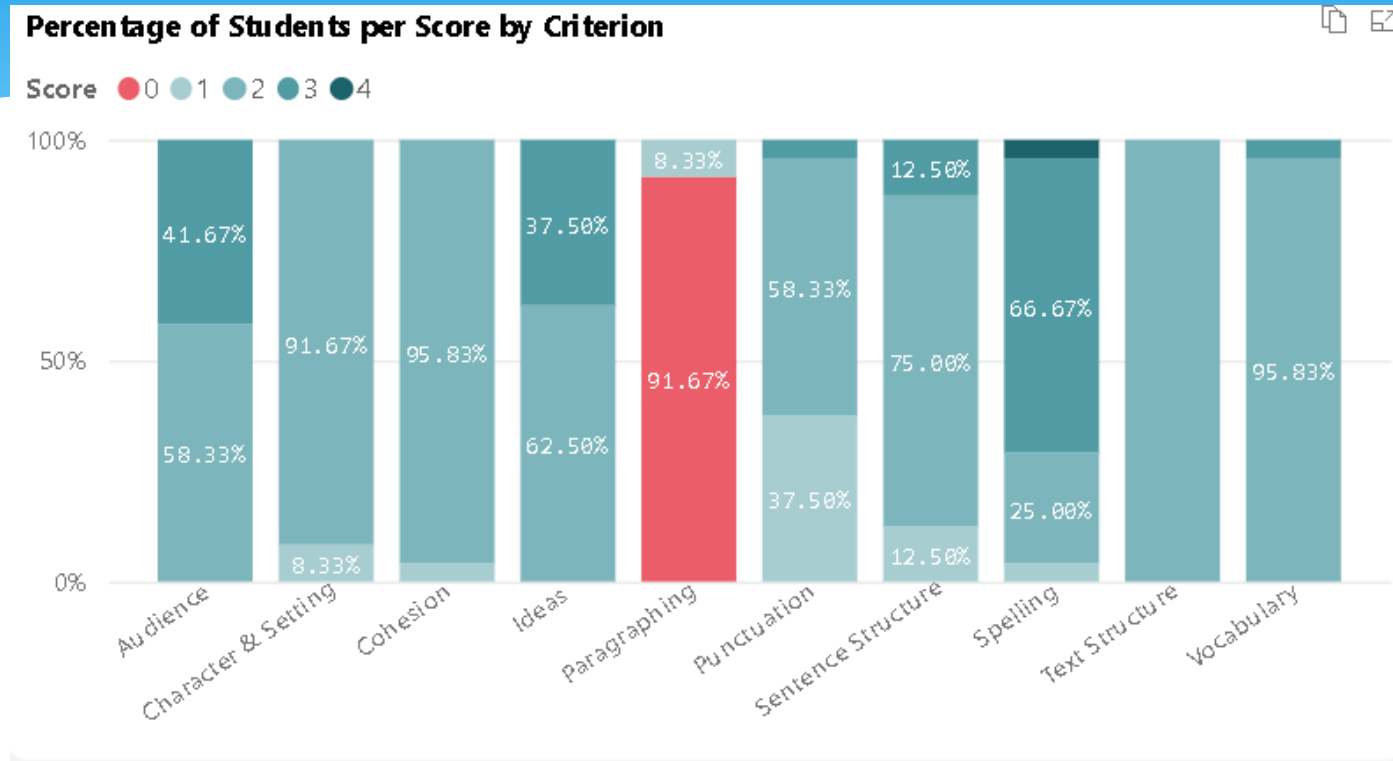
Year 3 to Year 5 Numeracy Growth

Cohort Effect Size at a Point in Time



- An effect size of 0.4 can be interpreted as one year's growth
- In 2021 - CEWA 1.34; St Matthew's 1.61
- It is important to note that over 35% of the Yr 5 class did not sit NAPLAN in Yr 3 at St Matthew's and therefore, we are unable to record their growth.
- There is no data for 2020 as NAPLAN was in recess due to COVID

Writing Analysis – Year 3



Future Focus Areas

- Paragraphing
- Punctuation
- Sentence Structure

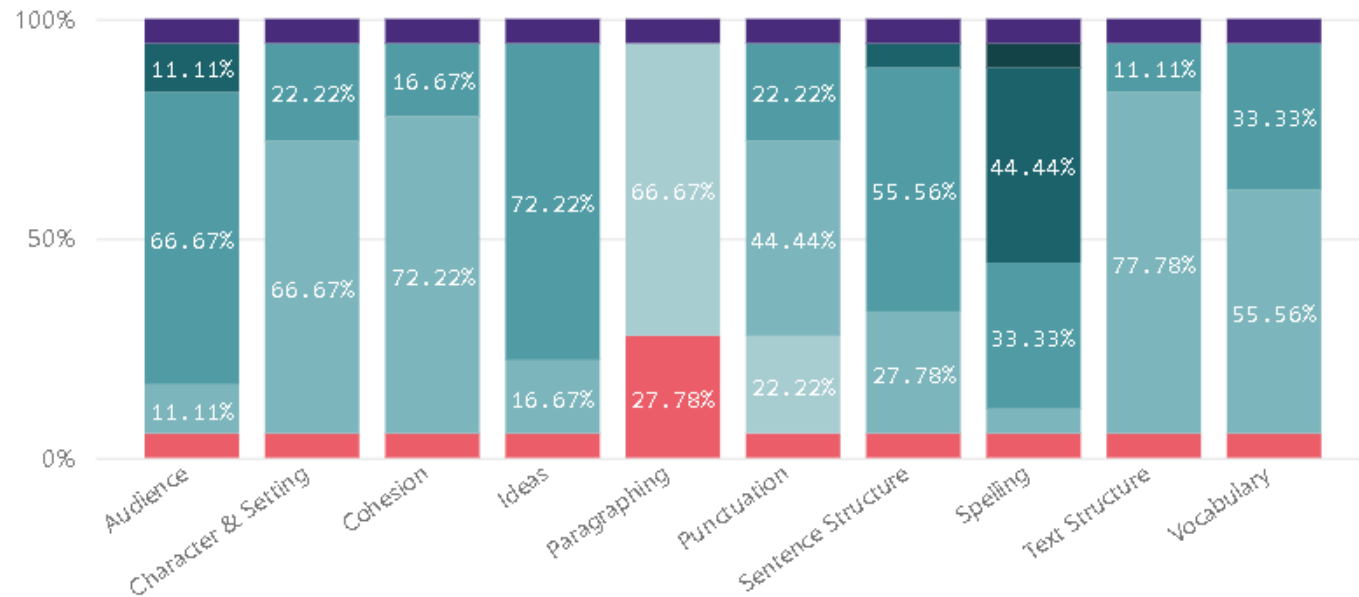
Celebrations

- Spelling
- Audience
- Ideas

Writing Analysis – Year 5

Percentage of Students per Score by Criterion

Score 0 1 2 3 4 5 Invalid



Future Focus

Areas

- Paragraphing
- Punctuation
- Vocabulary

Celebrations

- Spelling
- Audience
- Ideas

BRLA (Bishop's Religious Literacy Assessment)

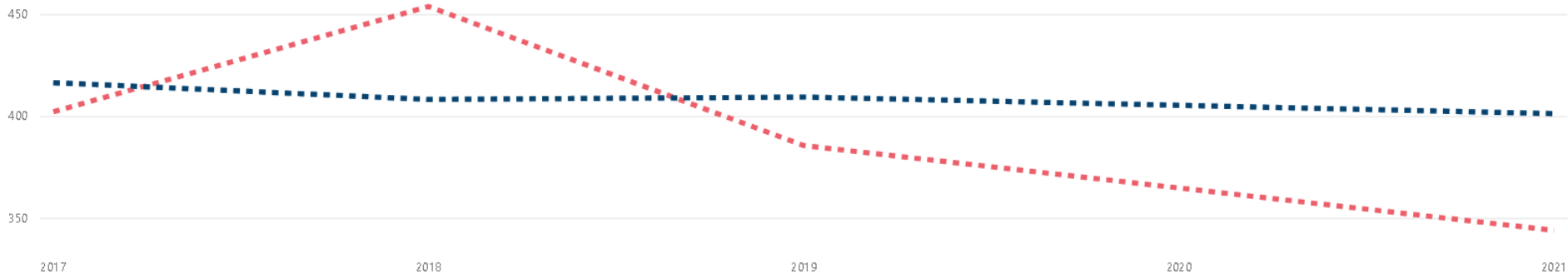
- * The BRLA provides a 'point in time' snapshot of student performance in RE.
- * Students' knowledge and understanding of the content of the RE curriculum is assessed using a combination of multiple choice, and short and extended response items. Students' faith is not assessed.

BLRA – Year 3

Achievement over Time

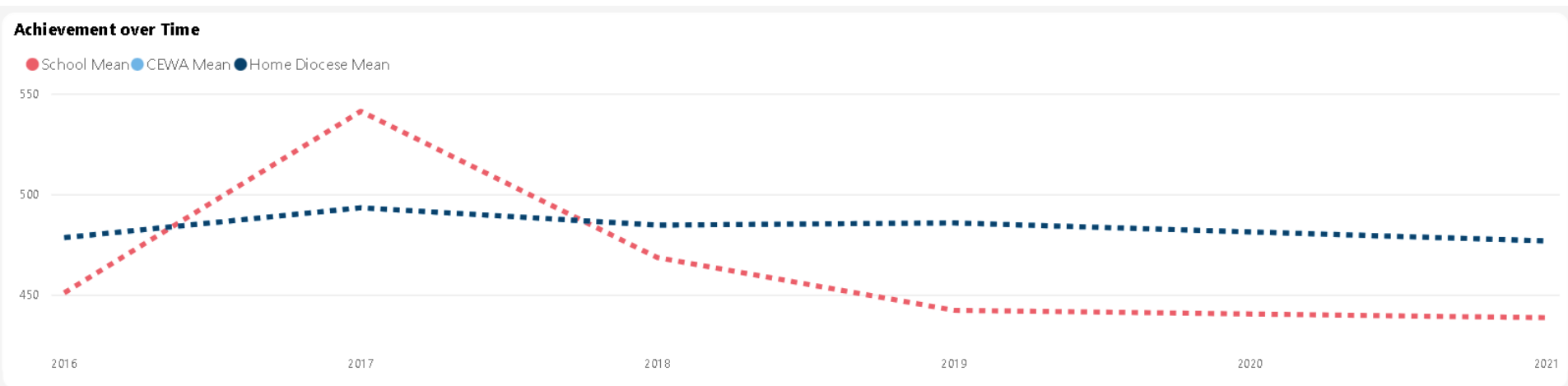


● School Mean ● CEWA Mean ● Home Diocese Mean



- School mean
- Home diocese mean

BLRA – Year 5



- School mean
- Home diocese mean



SCHOOL IMPROVEMENT PLAN

The Improvement Goals are not intended to capture all of St Matthew's School strategic activities but rather prioritise the key areas of focus that will have the highest impact on realising sustained and relevant improvement.



SCHOOL IMPROVEMENT PLAN

CATHOLIC IDENTITY

Inspiring Christ-centred Leaders

- Development of Catechesis Masses for Years 3 – 6
- Establish a Community Outreach schedule for MiniVinnies members



SCHOOL IMPROVEMENT PLAN

EDUCATION

Catholic Schools of Excellence

- Establish a whole-school developmental home reading program, incorporating decodable books and Lexile
- Develop a system to provide Maths Support for at risk and Extension students



SCHOOL IMPROVEMENT PLAN

COMMUNITY

Catholic Pastoral Communities

- 100% staff using EAL/D (English as an Additional Language or Dialect) Progress Maps to identify students and program accordingly
- Parents aware of the purpose and structure of Progress Maps
- Harmony Day activities to feature community members from different cultures, including Filipino and Noongar



SCHOOL IMPROVEMENT PLAN

STEWARDSHIP

Accessible, Affordable and Sustainable System of Schools

- Re-development of Pre-Primary/Kindy play area to support play-based learning and enquiry learning philosophies
- Develop a new Strategic Intents for 2022 – 2025



2022 UNIFORM CHANGES

St Matthew's School has a long history in Narrogin, and we, as the current custodians of this school, wish to continue the proud traditions already entrenched. The school uniform is a symbol, to us and to the public, of all that we represent, and, as such, we believe that a high standard of presentation is important. In saying this, we also recognise the importance of responding to the needs of our community.



2022 UNIFORM CHANGES

Parents have expressed a desire for a simpler uniform that is flexible enough to be worn all year - not a summer and a winter uniform. This is to help reduce the cost, allow children to dress according to their needs (play style, age and personal preference) and to suit the weather.

In the coming months, the school will issue another uniform survey to provide an opportunity for parents to share their thoughts about some potential uniform changes. This survey will include questions about the current summer dress.



2022 UNIFORM CHANGES

The following changes will be gradually introduced as stocks of the original items are depleted. Students will be able to continue to wear the original items until December 2023. Parents are welcome to view the new items at the Uniform Shop, Monday to Friday.

| Changes | Reasoning |
|---------------|--|
| Sport shorts | <ul style="list-style-type: none">• Lighter, fade-resistant material• Cost• New supplier – ease of ordering, quick turn around |
| Formal skirt | <ul style="list-style-type: none">• More modern design• Appropriate for summer and winter – can be worn with or without tights• New supplier – ease of ordering, quick turn around |
| Formal shorts | <ul style="list-style-type: none">• More modern design• Pull up design - no difficult button for junior students• New supplier – ease of ordering, quick turn around |

School Advisory Council



ELECTION OF OFFICE BEARERS

Background

- Catholic Education Western Australia Limited (CEWA Ltd) commenced operating on 1 January 2020.
- CECWA is the board of CEWA Ltd and has responsibility for governing Catholic education in Western Australia.
- The existing School Board Constitution is currently under review by CECWA to ensure appropriateness and consistency with CEWA Ltd's new governance structure.
- The Board is referred to in this presentation as the Advisory Council to reflect CEWA Ltd's new governance structure.



School Advisory Council

Principle Functions of the Council

- a) Planning for the present and future operation of the school
- b) The Principal is responsible for the preparation of the annual school budget and presentation of the budget to the School Advisory Council for endorsement.
- c) Advising the Principal with respect to school policy



MEMBERSHIP OF THE BOARD

Criteria for membership of the Board

- a) Possession of special skills that will be an asset to the Board.
- b) A deep interest in the welfare of all students and staff.
- c) A desire to give service to the Catholic school community.
- d) A keenness to promote Catholic schooling.
- e) An ability to work co-operatively and constructively with all other members of the Board.
- f) A sufficiency of time to devote to Board duties.



SCHOOL ADVISORY COUNCIL

The School Advisory Council shall comprise:

- a) The Principal of the school as an ex-officio member
- b) The Parish Priest as an ex-officio member
- c) Between four and six elected persons
- d) A nominee from the Parish Council, and
- e) A nominee from the P&F
- f) The Board may co-opt up to 2 additional persons



SCHOOL ADVISORY COUNCIL

| Continuing | Ex-offio | Retiring |
|-------------------|-------------------------------------|----------------------|
| Michelle Batt | Principal – Susan Milton | Phyllis van der Riet |
| Jodie George | Parish Priest – Fr Jayan Johnson | |
| Keith Guest | | |
| Claire Shepherd | | |
| Joseph Nyemba | | |
| | | |



SCHOOL ADVISORY COUNCIL

Nomination forms will be made available once a new AGM date is set.

St Matthew's School



Parents & Friends

P&F AGM



1. President's report
2. Treasurer's report
3. Election of P & F Executive and committee members for 2022

P&F AGM



President's Report
MRS CARYN TENNEY

Good evening parents and staff of St Matthew's School

On behalf of the St Matthew's P&F committee, it is my pleasure to acknowledge all the wonderful events we have participated in throughout 2021 and the donations we have contributed that have benefited the school and our beautiful children within it.


2021 was the year of our biennial school Quiz Night that always turns out to be a fantastic night of laughs, fun and community spirit. This year was no different. The theme was Christmas in July. It was enjoyed by over 100 guests who joined us over at the Senior Citizen's Centre, back in July last year. It was a large community event that required commitment from many volunteers who helped plan, decorate, serve, clean and run the night's event. I would like to formally extend a huge thank you to all those who contributed to this wonderful school fundraising event. It was an amazing night. The total amount raised by the P&F committee was \$6880.67. The P&F donated \$5000 to the school for the purchasing of literacy resources to which the children are now benefiting from and enjoying in class.

Other fundraising events that took place during the year included:

- Narrogin Soccer Festival where we raised \$247
- St Matthew's Swimming Carnival where we raised \$212
- Cross Country Carnival \$349
- School Athletics Carnival \$704.50


Thank you for all those who volunteered their time to help sell lunches, cakes, tea and coffee at these events. Your dedication and contribution has been much appreciated.

Along with these annual fundraising events, the P&F have also been involved in various friend raising events throughout the year. These events are intended to gather our community together in a social setting, where families can enjoy each other's company and get to know one another better. These events included the beginning of the year Sundowner, the Mothers Day cheese and wine evening and disco, and the Father's Day Breakfast. Again, we thank all those involved who volunteered their time in organising and running these important events.



Throughout the year we had a change in some executive committee members. Mel Noakes stepped down as Treasurer with Alex Wray stepping in. Chantel Roosendaal began the year as our Secretary, however, moved interstate mid-year with Claire O'Dea stepping in and taking the position. Thank you to these ladies for volunteering their time and stepping up in these roles. Your commitment and dedication are much appreciated and valued. Thank you for all the hard work you have put in to help run our St Matthew's P&F committee.

I huge thank you to our Vice President, Zeta O'Rourke for the hours you have put into organising, coordinating and leading events when necessary. Your commitment to the school and our committee is much appreciated. You are a valued member of our executive committee, Zeta. Thank you for all your hard work.



We look forward to another great year in 2022 and hope that we can still bring families together, despite the unfortunate situation concerning COVID19.

Thank you again and stay safe.

God Bless

Caryn Tenney
St Matthew's P&F President

P&F AGM



Treasurer's Report **MRS ALEXANDRA WRAY**

During the 2021 year, the St Matthews P&F had several successful fundraising campaigns which saw the P&F raise a total of \$8,795.90.

- The morning tea stalls at the Cross Country and Athletics Carnivals along with the selling of lunches at the Swimming and Athletics Carnivals were successful thanks to the generous food and volunteering donations from many families. Combined these events raised \$1,265.52.
- A disco held at the start of the year in conjunction with the Mother's Day evening made \$155.97 from selling lolly bags and drinks.
- Our large fundraiser for 2021 was the Quiz night which was a great success thanks to the many St Matthews families and local businesses who were very generous with donations of time, supplies and auction items. In total the night raised \$6,880.67.

Money contributed back into the school during the year totalled \$13,747.45

- \$5,000.00 of the money raised from the Quiz night was donated to the school to pay for new decodable reading books for the lower years.
- \$7,500.00 was contributed towards the new paintwork on the basketball courts of start of the year. This donation was made as a result of 2020 fundraising efforts.
- New chair bags were purchased to ensure all students are provided with a free chair bag for the classroom.
- Paid for all Year 6 students to attend their graduation dinner.
- Provided a free Mother's Day evening and Father's Day breakfast for all parents to attend with their children.
- Bought a small thankyou gift for all our wonderful staff at St Matthews to celebrate World Teachers Day.

INCOME

| | |
|---------------------------|------------|
| P&F Levy | \$7,910.60 |
| Fundraising | \$8,795.90 |
| Interest | \$1.03 |
| Quiz Night | \$6,880.67 |
| Second Hand Uniform | \$400.25 |
| Containers for Change | \$50.30 |
| Cross Country Morning Tea | \$349.00 |
| Soccer Sausage Sizzle | \$28.19 |
| School Cookbook (2020) | \$15.00 |
| School Disco | \$155.97 |
| Sports Carnival Lunches | \$704.50 |
| Swimming Carnival Lunches | \$212.02 |

Total Fundraising Income \$8,795.90

EXPENSES

| | |
|-------------------------------|-------------|
| Affiliation Fees and Software | \$805.95 |
| Donations | \$13,747.45 |
| School Chairbags | \$647.45 |
| Decodable Books | \$5,000.00 |
| Basketball Court | \$7,500.00 |
| Yr 6 Graduation Dinner | \$600.00 |
| Mother's Day | \$184.61 |
| Father's Day | \$171.64 |
| World Teachers Day | \$96.12 |
| Total Donations | \$13,747.45 |

**Thankyou
Alexandra Wray**

P&F AGM



Election of P&F Executive & Committee Members

2022 P&F ELECTION



Nomination forms will be made available once a new AGM date is set.

Closing prayer

God our Father,

We thank You for St Matthew's School and
for all who make it a special place.

Bless the children; who are growing in the love of Jesus.

Bless our parents and teachers;

who help us to love and care for others and help us to learn.

We remember with thanks the Sisters who worked in our school.

We pray for our Parish of St Matthew's and our town of Narrogin.

May our school community always be a place of
love, peace, learning and laughter.

Through Christ our Lord

Amen