



## St Matthew's School

9 Glyde Street

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Narrogin, WA. 6312

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714 2019 Parent Booklist Letter

Dear Parents/Carers

### Re: Student Backpacks/Stationery Needs 2019

Today you will receive information regarding the items your child/children require for the 2019 school year from Kindergarten to Year 6.

As always, parents are able to source backpack/stationery requirements from the provider of their choice. We have provided a local business, Narrogin Newpower Newsagency, with copies of all St Matthew's Student Backpack/Stationery needs for 2019.

Please follow the attached instructions carefully if you choose to use Officemax as your provider. You will note that it is the responsibility of the parents to place their order via the internet, or visit one of their educational stores. **Please do not mail your orders direct to Officemax.**

All orders will then be **posted direct** to our families. To receive *free postage*, orders must be placed on line **on or before 2 December 2018** for delivery before the end of December 2018 or **on or before 16 December 2018** to guarantee delivery before the start of Term 1 2019.

Parents will also need to ensure each child has

- a library bag (not a plastic bag) – available from the uniform shop.
- an art shirt (one of dad's old shirts)
- a desk mat (Years 3-6) - available from the uniform shop.
- items listed at the top of the booklist (eg tissues)

Parents are asked to please note that USB drives from 2018 may be used in 2019 and there is **no need** to purchase a new one.

Yours sincerely,

*N. Thomson*

.....  
Natalia Thomson  
Principal

6 November 2018

**St Matthew's School, Narrogin, WA**  
9 Glyde Street, NARROGIN, WA, 6312



**2019 Requirements List for Year 3**  
**Your Access Key: W4XN7U**

## Please order at [OfficeMaxSchools.com.au](http://OfficeMaxSchools.com.au)

OfficeMax has been working with schools for over 40 years and we love Back to School. We want you to have a strong start to the new school year, which is why we have worked with your school so you can order everything from your requirements list with us. We make Back to School hassle free.

### HOW TO ORDER

Ordering is fast, secure and convenient, just visit [OfficeMaxSchools.com.au](http://OfficeMaxSchools.com.au) and follow these easy steps:

1. Search for your school St Matthew's School, Narrogin, WA and enter your school access key W4XN7U if required.
2. Complete the student's details and select Year 3.
3. Review your requirements list and make changes (if required).  
*Please note:* some list items have been denoted by your school as a requisite for the subject or year.
4. If you need additional items, top up from our Back to School special range, and checkout.  
*Please note:* For home deliveries only, if you have more than one student at the same school repeat above steps.

Once completed, an order confirmation will be sent to your email address.

*Please note:* Any technology items you order will be sent separately to the rest of your items.

### ORDER DEADLINES and DELIVERY INFORMATION

#### Home Delivery:

Your order will be delivered to your nominated address.

- Orders placed on or before 2nd December 2018 will be delivered free of charge before the end of December 2018
- Orders placed between 2nd December and 16th December 2018 will be delivered free of charge prior to Term 1
- Orders placed between 17th December 2018 and 6th January 2019 will incur a delivery fee of \$9.95 and be delivered prior to Term 1

Unfortunately, delivery of orders placed after 6th January 2019 cannot be guaranteed before the start of Term 1, 2019

**Australia Post** - Orders are delivered via Australia Post's eParcel service. As soon as your order is dispatched an email will be sent to let you know the Australia Post tracking ID Number. Your order can be tracked at [auspost.com.au](http://auspost.com.au).

*Note:* PO Box addresses are not accepted by Australia Post.

#### Payment Methods Accepted



### BACK TO SCHOOL THAT GIVES BACK

Every time you buy textbooks or stationery from OfficeMax, we give a portion of your spend back to your School. A few small exclusions apply, which you can find out about at [officemaxschools.com.au/givesback](http://officemaxschools.com.au/givesback).

Please order online [OfficeMaxSchools.com.au](http://OfficeMaxSchools.com.au)



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## VISIT US

When shopping at our OfficeMax stores, please bring this list to receive your schools Back to School pricing as standard retail pricing applies without this list. Product codes starting with 5 or 6 cannot be purchased or paid for at the retail stores. Payment options available are Cash, EFTPOS, Visa or MasterCard.

### **OFFICEMAX STORE – NORTH**

Unit 6/505 Scarborough Beach Rd  
Osborne Park WA 6017  
(Access off Selby St)

#### **Normal Trading Hours**

Mon – Fri: 9.00am – 5.00pm  
Sat: 9.00am – 1.00pm  
Closed Sunday and Public Holidays

#### **Extended Trading Hours**

**2<sup>nd</sup> January 2019 – 9<sup>th</sup> February 2019**  
Monday – Friday: 8.00am – 6.00pm  
Saturday: 9.00am – 5.00pm

#### **Only Day Sunday Trading**

Sunday 3<sup>rd</sup> February: 11.00am - 4.00pm

**CLOSED ON PUBLIC HOLIDAYS**

**Normal Trading resumes Monday 11<sup>th</sup> February 2019**

### **OFFICEMAX STORE – SOUTH**

Unit 5/9 Yampi Way  
Willetton WA 6155

#### **Normal Trading Hours**

Mon – Fri: 9.00am – 5.00pm  
Sat: 9.00am – 1.00pm  
Closed Sunday and Public Holidays

#### **Extended Trading Hours**

**2<sup>nd</sup> January 2019 – 9<sup>th</sup> February 2019**  
Monday – Friday: 8.00am – 6.00pm  
Saturday: 9.00am – 5.00pm

#### **Only Day Sunday Trading**

Sunday 3<sup>rd</sup> February: 11.00am - 4.00pm

**CLOSED ON PUBLIC HOLIDAYS**

**Normal Trading resumes Monday 11<sup>th</sup> February 2019**

**Please note:** zipPay is not available in store as a payment method

## HAVE A QUESTION?

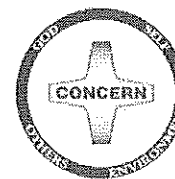
If you need help placing your order, returns or refunds, delivery information or have a general enquiry, please visit [OfficeMaxSchools.com.au/help](http://OfficeMaxSchools.com.au/help)

*To view our full terms and conditions regarding your order, please visit our [OfficeMaxSchools.com.au/terms](http://OfficeMaxSchools.com.au/terms)*

Please order online [OfficeMaxSchools.com.au](http://OfficeMaxSchools.com.au)

 **OfficeMax**

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**2019 Requirements List for Year 3**  
**Your Access Key: W4XN7U**

BIN	CODE	DESCRIPTION	QTY	PRICE	TOTAL
<b>Year 3</b>					
Parents To Supply: 2 x Boxes of Tissues, 1 x Large Pencil Case.					
<b>Recommended Items</b>					
		<i>Please select either Right or Left handed scissors</i>	1	\$1.03	\$1.03
S0941	1113496	OfficeMax Blunt End Scissors Right Handed 157mm Yellow (Variants available)		\$1.03	
S0954	2404915	OfficeMax Blunt End Scissors Left Handed 155mm Green (Variants available)		\$1.03	
S0209	2176947	Sharpie Pro Permanent Marker 1.5mm Bullet Black	1	\$2.90	\$2.90
S0295	1517171	Marbig Polypick Document Wallet 25mm Gusset Foolscap Clear	1	\$2.78	\$2.78
S0352	2205173	Staedtler Lumocolor Compact Whiteboard Markers Assorted Colours, Pack of 4	3	\$11.30	\$33.90
S0415	1993836	Crayola Twistable Crayons 6.0mm Assorted Colours, Pack of 12	1	\$7.69	\$7.69
S0435	1289063	Faber Castell Vinyl Eraser PVC Free Small	4	\$0.64	\$2.56
S0452	1695819	Maped Shaker Assorted Colours 2 Hole Plastic Canister Sharpener	1	\$0.72	\$0.72
S0504	1419714	Faber-Castell Junior Triangular Coloured Pencils 3.8mm Lead, Pack of 10	1	\$5.64	\$5.64
S0561	1292137	OfficeMax Polished Wooden Ruler 30cm	2	\$0.35	\$0.70
S0854	1133969	EC PVA Craft Glue 250ml	1	\$6.34	\$6.34
S0871	1475207	Bostik Blu Glue Stik 35g	4	\$3.12	\$12.48
S0904	1419692	Faber-Castell Junior Triangular Graphite 2B Pencil	10	\$0.56	\$5.60
S0915	1259369	Staedtler Noris Club Maxi Learner Coloured Pencil Red	4	\$0.80	\$3.20
S0932	1422936	OfficeMax Handy Pouch Plastic Pencil Case Mesh Zip 345x240mm Clear	1	\$2.99	\$2.99
S0989	1466941	Verbatim Multimedia Headset With Volume Control	1	\$11.78	\$11.78
S1034	1977407	Faber-Castell Project Markers Fine Tip Assorted Colours, Pack of 12	1	\$2.13	\$2.13
T3954	2525429	Targeting Handwriting NSW Book 3	1	\$15.95	\$15.95
<b>Total:</b>					<b>\$118.39</b>

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