



**St Matthew's School
Parents and Friend's Association**

Date: 23.08.2024

Meeting 5

1.0 Meeting opened: 9:36am

2.0 Present: Sue Milton, Zeta O'Rourke, Alex Wray, Gayelle Quartermaine, Carmel McKenzie, Lauren Blight, Caroline van Onselen, Tracey Campbell

Teams: Anette de Waal

3.0 Apologies: Kylie Turton, Mel Noakes, Maria Lee, Helen Sewell, Claire Cunningham, Zoe Moulton, Amy Cunningham

4.0 Opening Prayer by Zeta O'Rourke

5.0 Acknowledgement of Country by Sue Milton.

Sue showed P&F booklet of Noongar season acknowledgements.

6.0 Acceptance of previous minutes

Moved: Zeta O'Rourke	Seconded: Alex Wray	Carried
Minutes of meeting dates 22 July 2024 accepted as true and correct.		

7.0 Business Arising

8.0 Correspondence

8.1 In

Email: Colour Run

Email: Roadshow Public Performance Licensing – Approved

Email: Invoice for film copyright

Email: Shire of Narrogin – Reival of Community Chest Grant and follow up questions

8.2 Out

Email: Roadshow Public Performance Licensing – Request for Elf

Email: Shire of Narrogin – Booking Request & Community Chest Grant

9.0 Reports

9.1 President's Report

Thank you to everyone for your hard work behind the scenes.

Thank you to Sue, Miss McMormack and Mrs Moulton for taking the choir to One Big Voice. It's a very impressive event to be part of and thank you for the effort to take the school. The school have loved having Meka back this week.

The next event is the Athletics Carnival. We still need some volunteers to help at the stall or with Antonio at the Athletics Carnival. Getting involved helps to meet new people.

There have been lots of assemblies and prayer services that have kept the children busy.

I was lucky enough to go on the PP farm excursion. Thank you Cristie and Bri for giving the students this opportunity.

There are a big few weeks coming up, but it is all looking organized and we just need to help each other through it.

9.2 Treasurer's Report
As of 31 July 2024

Bank balance \$7,462

Cash in hand \$150

In: P&F Levy \$76

Out: \$10,000 library furniture

9.3 Principal's Report
See attached report

9.4 Class Reps

T Campbell – Bendigo Bank Grant Applications are open at the Pingelly branch. Suggested that the school enquire to see if the school is eligible because of the number of Pingelly students.

9.5 School advisory update

Z O'Rourke did not attend. Most topics have been covered by S Milton.

From the minutes:

- Staff housing is an issue the school is looking into
- Jan Flemming will be visiting the SAC Meeting on Wednesday to discuss the NAPLAN results
- Blinds were installed at the school over the holidays.

10.0 General Business

10.1 Athletics Carnival Morning Tea

Thank you to C McKenzie for organising the volunteer roster.

C McKenzie to enquire about a generator from the B & D Hardie to use for the coffee machine.

M Noakes has volunteered to pick up the coffee machine.

L Blight has checked for containers and cups.

J Reynolds is doing signs for prices.

Thank you to L Blight for the social media flyer to advertise. School to send out a reminder for donations next week.

10.2 Athletics Carnival – Update & Parent Help
Volunteers are still required for Thursday.

Timing gates are organized, A Wray and Z O'Rourke will be running them.

A Muto will be away for the Interschool Carnival.

If the cancel needs to be cancelled due to wet weather, it will be announced the morning of the carnival.

10.3 Father's Day Breakfast

T Campbell and C van Onselen are organizing the breakfast.

Thank you to L Blight for creating the invite.

SAC member to be asked to speak briefly at the breakfast.

Fruit platters can be dropped at Z O'Rourke's house on Sunday. Muffins can be donated on Monday morning.

Additional volunteers are needed for preparation.

10.4 Christmas Movie Night

G Quartermaine presented outline of evening.

6pm	Gates open
6:15pm	Welcome address from P&F
6:30pm	Father Christmas Visit
6:45pm	Choir Performance
7pm	Last call for canteen
7:15pm	<i>Elf</i> starts (1h 37min)
8:52pm	Film finishes

Community Chest Grant has been submitted. Booking for Outdoor Theatre Package and Temporary Food Stall Application have been submitted.

S Milton to ask staff to volunteer.

Suggested that P&F also hire movie night bean bags. G Quartermaine to follow up with NRLC and M Noakes / ArtsNarrogin.

11.0 Next meeting date: Monday 14 October at 7pm

Meeting closed at 10:25pm

P&F PRINCIPAL'S REPORT – 23/08/2024

One Big Voice 22 August

Our beautiful choir students performed at the One Big Voice concert on 22 August at the RAC Arena. It was a magical night.

Athletics Carnivals

The St Matthew's School Faction Athletics Carnival will be held on Tuesday 27 August (held at St Matthew's) and Thursday 29 August (held at Thomas Hogg Oval). Students from Years 1- 6 will arrive at the carnival by bus at approximately 9:10am, with the carnival starting shortly after.

Parental assistance on the day is essential for the carnival to run smoothly. If you would like to help, please contact Mr Muto at school. We will need helpers for both Jumps and Throws on the 27th August and the main events on the 29th August.

Morning Fitness

The morning fitness has been going really well with many kids enjoying the opportunity to join in "run club"!

Book Week

Thank you to all of the parents who supported this great day. Photos will be included in this week's newsletter.

Bullying No Way

This will be a focus for the rest of this term. Encouraging children to be supportive, demonstrate empathy and help create a sense of belonging for all.

Yr 1 Toilets

Upgrades to the Year 1 toilets are complete. We will commence the Pre-Primary's toilets in the next few weeks.

Enrichment Project

This term, selected students from Years Three to Six will participate in a four-week-long Literacy enrichment project. The selection process involved the triangulation of data from a variety of sources including NAPLAN writing, Britepath Writing, class assessments and teacher judgement.

This project will begin in Week 7 and will involve a 50-minute session once a week. The Year Three-Four session will be at 1:20pm each Monday, and the Year Five-Six session will be at 2:10pm. During these sessions, Year Three-Four students will prepare for the 2024 KSP Short Fiction competition and the Write The World September writing competition. Year Five-Six students will prepare for and complete the Write a Book in a Day competition.

Newsletter out this week.

Mrs Susan Milton
Principal